

**MINUTE OF THE NOMINATIONS COMMITTEE MEETING
HELD REMOTELY ON 17 May 2023 AT 4:30 PM**

PRESENT:

David Newall	Committee Chair
Clare Walker	Committee Member
Lindsey Paterson	Committee Member
Fiona Godsman	Committee Member

IN ATTENDANCE:

Kirsty Mavor Clerk to the Board (Minute Taker)

23.01 WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and took the opportunity to thank both C Walker and F Godsman for their valuable contribution to this Committee and their involvement in interview panels.

Apologies were noted from A O'Donnell.

23.02 DECLARATIONS OF INTEREST

There were no declarations of interest.

23.03 DRAFT MINUTES OF MEETING HELD ON 9 NOVEMBER 2022

The Minutes were accepted as a true and accurate record of the meeting.

23.04 ACTION GRID

The Committee noted the actions as listed in the action grid were complete.

23.05 UPDATE ON RECRUITMENT

The Chair provided the Committee with an update on the recent recruitment exercise and other developments relating to Board membership. The following was noted by the Committee: -

- During the first stage of recruitment, three candidates were interviewed and two candidates were recommended for appointment. These appointments were recently approved by GCRB and the two board members commence their role on 1 August 2023.
- A second round of advertising and interviewing took place over April/May seeking candidates with financial experience. Three individuals were interviewed with two recommendations for appointment made to GCRB.
- Nominations are currently being sought for a Support Staff Board member with the closing date being 23 May 2023. An update will be provided at the Board meeting in relation to this.
- Trade Union Nominees are likely to be joining the Board in January 2024. The protocol for these appointments will be agreed with the Trade Unions.

The Committee discussed the recent appointments and noted that increasing the diversity on the Board was an ongoing challenge. It was agreed by the Committee that it was important to continue to take all steps to encourage applicants from a range of diverse backgrounds. For the next round of recruitment in 2024 a different approach to advertising should be taken to ensure a wider range of candidates apply

and to try and attract individuals from the local community. Also, the co-option of members to the Board's Committees should continue to be developed as this could create a potential pipeline of applicants which may assist with improving the Board's diversity in the future.

23.05 COMMITTEE MEMBERSHIP

As discussed under item 23.05 the Board's membership will be changing over the next few months which will have an impact on Committee membership. Details were provided of the suggested changes to the Committee membership including the appointment of a new Chair to Learning and Teaching Committee and the two new board members joining the Organisational Development Committee. It was agreed that Board should be asked to express an interest in joining the Nominations Committee which will have a couple of vacancies. **KM**

The Committee agreed with the proposed approach to Committee membership and noted that the Board will be asked to approve the proposed membership at the June meeting.

23.07 BOARD DEVELOPMENT PLAN

This Committee has delegated responsibility for overseeing the Board Development Plan and the Committee noted the update on progress since the November meeting. The Committee agreed that further work was required in relation to the leadership and strategy area. In particular, the Committee was of the view that the papers and presentations to the Board should be more focused with the papers taken as read which would then allow more time for strategic discussion during the meetings.

As the Board's membership is changing over the next few months it was agreed that this would be a good opportunity to consider the approach to presenting papers to the Board and a small working group may be a useful way of progressing this area. **KM**

The Committee was satisfied that progress has been made in the other areas in the Board Development Plan and agreed that developing the Board was an ongoing action which will be particularly important when new Board members join.

23.08 BOARD DEVELOPMENT DAY

The Chair advised the Committee that the annual Board Development Day has been scheduled for 30 August 2023 and the Committee was invited to make suggestions for what should be included on the Agenda. It was agreed that the discussion about the quality of reporting to the Board should be explored further at this Development Day. The Chair will meet with the Principal to discuss the agenda which will be shared with this Committee. **KM**

23.09 ANY OTHER BUSINESS

There was no further business.

DATE OF NEXT MEETINGS – 8 NOVEMBER 2023 AND 15 MAY 2024